

**1.0 PURPOSE OF POLICY**

- 1.1 To improve the quality of education for all students in this school by delivering effective learning and teaching practices.
- 1.2 To provide each student with a range of learning experiences which will:
  - Assist them to improve their own learning
  - Promote excellence in learning
  - Develop their self-esteem, confidence and independence.
- 1.3 To enhance learning and teaching practices through the provision of appropriate services, resources, facilities and personnel.

**2.0 PRINCIPLES**

- 2.1 In planning student learning programs, the following should be taken into consideration:
  - The learning environment is supportive and productive including the availability of ICT resources
  - The learning environment promotes independence, interdependence and self motivation (a variety of teaching/learning settings)
  - Students' needs, backgrounds and interests are reflected in the learning program (For example: Student participation in an individualised curriculum)
  - Students are challenged and supported to develop thinking abilities and application
  - Assessment practices are an integral part of learning and teaching and students are provided with regular feedback about their learning performance in order to improve their learning
  - All students are capable of learning
  - Students come from different backgrounds and learn at different rates and in different ways
  - Students' self-esteem and confidence are central to student learning
  - Team teaching and planning across the school will be encouraged
  - There will be infusion of the Covey Habits in student and staff interaction, organisation and school work
- 2.2 A range of resource materials should be provided to enhance the school's learning and teaching practices.  
Learning intentions, task and success criteria will be displayed P-12
- 2.3 Opportunities should be provided for teachers to keep abreast of current learning and teaching practices through participation in Professional Development programs.
- 2.4 The school facilities should be clean, safe, in a state of good repair and utilised efficiently to create the best possible learning environment.
- 2.5 The implementation of sound learning and teaching practices should be an integral part of the teachers' roles and responsibilities.
- 2.6 The curriculum requirements of DEECD should be incorporated into student learning.
- 2.7 Opportunities should be provided for parents to be involved in the development, implementation and evaluation of school programs.
- 2.8 The school should be accountable to the school community for the outcomes of its learning and teaching practices.
- 2.9 Student achievements should be recognized in accordance with the student recognition policy

**3.0 HOW THIS POLICY WILL BE PUT INTO PRACTICE**

- 3.1 Teachers will implement learning and teaching approaches which:
- Encourage students to engage as active participants, both in the planning and organisation of their studies, and in the evaluation of their learning
  - Assist students to progressively take responsibility for their own learning
  - Offer students opportunities for success and motivate them to continue learning
  - Accommodate students' learning style and pace
  - Build students' confidence in the use of inquiry processes, experimentation and creativity
  - Build upon previous learning
  - Enable students to apply their knowledge and skills in practical situations
  - Provide educational opportunities which utilise learning situations/experiences beyond the school environment
  - Build and support students' self-esteem and confidence
  - Enhance co-operation, support and mutual respect between students and teachers and school support staff
  - Show recognition and respect for diversity between individual students
  - Keep abreast of current teaching practices, including the use of technology
  - Include progressive, formative assessment
  - Publish and promote learning intentions and success criteria
- 3.2 To facilitate sound learning and teaching practices, teachers will assume their roles and responsibilities as outlined in the relevant duty statements.
- 3.3 It will be the responsibility of KLA Leaders to ensure that DEECD/VCAA curriculum requirements are incorporated into year level programs.
- 3.4 Parents will be invited to participate in school professional development programs, sport, camps, excursions, cultural events and classroom programs where appropriate.
- 3.5 Teachers will be responsible for the development of relevant curriculum documentation and keeping records of curriculum content taught in their respective class programs.
- 3.6 Teachers will be responsible for maintaining and contributing to cumulative files on individual pupils' progress.
- 3.7 Teachers will be responsible for providing parents with written and/or oral reports of pupil progress. (Reports to parents as per Assessment and Reporting Policy).
- 3.8 All parents will be given the opportunity to discuss their child/children's progress at a Parent/Teacher/Student Interview days, or other appropriate time.
- 3.9 When a student is in danger of failing a year level the Principal will inform the parents in writing, as soon as practicable.